



8 Fletcher Street
 Chelmsford, MA 01824
 Tele. 978-256-0938
 Fax. 978-256-5830

Email: sales@rrawardscorp.com

ORDER FORM

Date:	Due Date of Awards:
Tele# :	Ship to Address: <input type="radio"/> Same
Order Name:	Name:
Company Name:	Company Name:
Address:	Address:
City:	City:
Sate, Zip Code:	State, Zip Code:
Email:	<input type="radio"/> Sales Tax Exempt / PO#

Line #	Item#	Qty	Size	Description	Unit Price	Total
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Logo emailed. Please include Order Name & Date in subject line.

*Call for available quantity discounts on products

M/C VISA AMEX DISCOVER

Total	
Sales Tax (MA @ 5%)	
Quantity Discount * (%)	
Engraving **	
Shipping (See Note)	
Total Order	

Name on Card _____ Credit Card # _____

Expiration Date _____ CVC Code _____

Please fax (978-256-5830) ORDER and ENGRAVING** to our secure # or email (sales@ rrawardscorp.com).

We accept emails of Microsoft WORD files or faxes for all ENGRAVING. Identify the item by the Line # above. Please reference your name and order date in the subject line. Check all spelling. We are not responsible for spelling errors but may contact you if we have a question.

All orders are shipped UPS ground unless otherwise instructed. Make a note next to "Shipping" for custom instructions. Shipping cost is based on destination, size, and weight of order. **Shipping charges will be shown as a separate credit card charge.**

All orders shipped to MA addresses are charged sales tax. Tax exempt organizations MUST fax an exempt certificate with the order.